

Diocese of Nottingham: Parish of.....

Job Title: Catechist – Preparation of Candidates for Confirmation.

Responsible to: Parish Priest/Designated Person in Charge of Catechists.

Job Purpose: To help prepare young people for the Sacrament of Confirmation.

Main Responsibilities

- a) To work with the parish priest and parents in developing an appropriate process of preparation for candidates for confirmation.
- b) To plan and lead sessions which have a clear purpose and content.
- c) To be able to use (and develop) a variety of resources and media and appropriate liturgies.
- d) To support the development of the faith of young people in their care and be a part of the process of discernment of readiness for confirmation.
- e) To provide a safe and supportive environment in which young people can freely share their experiences, opinions and questions.
- f) To work as part of the team in planning and evaluating the preparation programme.
- g) To maintain appropriate boundaries
- h) To ensure that confirmation preparation sessions are conducted in accordance with Diocesan Child Protection Procedures.

Person Specification

- a) Commitment to the teachings of the Catholic Church and the development of the parish community.
- b) Ability to relate with respect and ease to young people and to communicate clearly.
- c) Willingness to share your own faith experience with others and be open to challenge and growth in your own faith.
- d) Willingness to give your time to the preparation, running and evaluation of sessions.
- e) All volunteers should be over eighteen years of age.